

**GEORGETOWN UNIVERSITY VILLA LE BALZE TOURS: 2011-2012  
Reservation Form**

Study tours hosted at the Villa Le Balze are open to alumni, parents, students, and friends of Georgetown.  
Please indicate the **number of participants** in your party:

\_\_\_\_\_ space(s)      *Springtime in Florence and Assisi 2012* (May 10-22, 2012)  
Tour cost (land package only): \$5300.00    Deadline: March 1, 2012\*

\* Minimum enrollment of 10 participants. Please book early to ensure spots for your party. In the case of cancellation due to under enrollment, participants will be notified within 2 business days of the deadline and a full refund of the deposit will be granted.

\_\_\_\_\_ Enclosed is my deposit (check) of \$1,000.00 per person (students in the MALS program only need to submit a deposit of \$637.00) to hold the reservation (checks may be made payable to Georgetown University).  
***By reserving a spot on this study tour, I have read and agree to abide by the specified terms and conditions, including the withdrawal and refund policies on the subsequent pages of this enrollment form.***

\_\_\_\_\_ Please charge the deposit (\$1,000 per person/ \$637 per MALS student) to the following credit card:

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Amount\$ \_\_\_\_\_  
(*Visa and MasterCard, only*)

Name on card (please print) \_\_\_\_\_

Signature (on card) \_\_\_\_\_

Name(s) of Traveler(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact information:    Tel. daytime: \_\_\_\_\_ evening: \_\_\_\_\_  
Cell phone: \_\_\_\_\_  
Fax: \_\_\_\_\_ email: \_\_\_\_\_

Please indicate your affiliation, if any, with Georgetown University \_\_\_\_\_

**Single rooms are not available at the Villa.** Is there another tour participant with whom you wish to room?  
\_\_\_\_\_

Single rooms *may* be available at **the hotel** in Assisi on the *Springtime in Florence and Assisi* tour. Would you like a single room in the hotels if single rooms are available on these two tours? (The single supplement charge is approx. \$40-\$60 per person, per night) \_\_\_\_\_

The study tours may be taken for either undergraduate or graduate credit through Georgetown University's Liberal Studies Program, with prior approval from the student's dean. Tuition is included in the price of the tour. Do you intend to take this program for credit through Georgetown's Liberal Studies Program? \_\_\_\_\_

**If yes**, what is your GUID/GOCard Number? \_\_\_\_\_ Your program? \_\_\_\_\_ BALS \_\_\_\_\_ MALS

*Please mail or fax this page of the reservation form and your deposit to:*

Villa Le Balze Programs, Georgetown University, Washington, DC 20057-1013 (Fax: 202-687-5944)  
Questions? Email [villainfo@georgetown.edu](mailto:villainfo@georgetown.edu) or call 202-687-5624.

**GEORGETOWN UNIVERSITY - Villa Le Balze, Fiesole, Italy**  
**Study Tours Terms and Conditions**

**COSTS:**

The costs of the study tours centered at Georgetown University's Villa Le Balze in Fiesole, Italy include accommodations at the Villa and all the hotels during the tour; land travel by air conditioned motor coach in Italy; all meals at the Villa and breakfast at the hotels each day; all admissions fees. Lunches and dinners not at the Villa and not indicated as included in the itinerary will be at the expense of the individual. For participants taking the tour for credit, tuition for three credits is also included in the price of the tour. The cost of the tour is based on double occupancy at the Villa and in the hotels, except for one triple room at the Villa which may be requested, or which may be used if required to accommodate as many requests for space on the tour as possible. (In some cases single rooms might be available at the hotels for a supplemental charge of approximately \$40.00- \$60.00 per night, but not at the Villa).

**AIR TRAVEL:**

Participants are responsible for arranging their own transportation to and from the Villa Le Balze in Fiesole (Florence), Italy. If you would like a recommendation for a travel agent who is familiar with the Villa Le Balze study tours itineraries, email [villainfo@georgetown.edu](mailto:villainfo@georgetown.edu) or call 202-687-5624.

**ACCOMMODATIONS:**

Since Villa Le Balze was originally designed as a private residence, room accommodations vary in style; all are comfortable and well-appointed, and as those who have previously visited will attest, the Villa offers a uniquely inviting and satisfying ambiance. No single rooms are available at the Villa; some rooms do not have a private bath but all baths adjoin the rooms. Room assignments are made by the Director of the Villa Programs so as best to accommodate the needs and comfort of the group. All hotels are either three or four star. All rooms in the hotels have private baths.

**LEVEL OF PHYSICAL ACTIVITY:**

The nature of the tour programs and the types of sites which the group will visit make for a moderately strenuous routine; those who need to limit their physical activity or who cannot easily walk long distances are strongly encouraged to consult with the tour leader prior to reserving space. Passengers requiring assistance must be accompanied by someone who can and will be totally responsible for providing all required assistance. By forwarding the deposit, the passenger certifies that he/she has no physical, mental or other condition of disability that would create a hazard for himself/herself or other passengers.

**CANCELLATION POLICY:**

All cancellations for any reason whatsoever will be subject to a \$100 per person cancellation fee. Cancellation from 90-61 days before departure will result in forfeiture of 10% of the trip cost per person; from 60-31 days before departure will result in forfeiture of 30% of the trip cost per person; and from 30-8 days before departure will result in forfeiture of 50% of the trip cost per person. Cancellation within seven days or "no show" at the time of departure will result in forfeiture of the entire cost of the trip. Georgetown University reserves the right to make exceptions at its sole discretion in the case of documented medical emergencies.

**RESPONSIBILITY:**

Georgetown University and its representatives act only as agents in making arrangements for hotels, transportation, sightseeing, restaurants or any other services in connection with the itinerary, and they will exercise reasonable care in making such arrangements. However, they do not assume any liability whatsoever for any injury, damage, loss, accident or delay to person and property due to any act of default of any hotel, carrier, restaurant, company or person rendering any of the services included in the tour. The tickets, coupons, tariffs, rules or contracts currently in use by any carrier, hotel, restaurant or other rendering service shall constitute the sole contract between such contractor and the tour member. Baggage and personal effects are the sole responsibility of the owners at all times. Further, the University and its representative agents accept no responsibility for any damage or delay due to sickness, pilferage, labor disputes, machinery breakdown, quarantine, government restraints, weather or any other cause beyond their personal control. The right is reserved to cancel or change itineraries or substitute services without notice, and to decline to accept any tour member at any time, when such action is determined by Georgetown University and its representatives to be in the best interests of the health, safety or general welfare of the tour group or individual. No carrier shall be responsible for any act, omission or event during the time passengers are not on board its own conveyance.

In view of the statutory or contractual limitations which may apply to personal injury or property damage losses, the purchase of accident and baggage insurance is strongly recommended.

Finally, the University bears no responsibility whatsoever for any travel arrangements made by individual travelers that do not form part of the itinerary. Extensions of stay, hotel accommodations beyond those indicated in the program, early arrivals or departures, and all other arrangements undertaken at the initiative of individual participants are their sole responsibility, and no change can be made in group plans or schedule to accommodate such arrangements.

Telephone: (202) 687-5624 Fax: (202) 687-5944  
Email: [villainfo@georgetown.edu](mailto:villainfo@georgetown.edu),  
[www.villalebalze.org](http://www.villalebalze.org)